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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, ICAPS

FROM : Advisor for Management, ICAPS

SUBJECT: Report for week ending 21 March, 1947

DATE: 24 March 1947

I. Projects carried over from previous week

1. Work on overall personnel and organization problem  
(Personnel Division, P&A Branch, now being surveyed)
2. Work on external research programs through exploitation of  
American Institutional Possibilities
3. Work on functions of Nuclear Energy Group and proposed agree-  
ment with AEC

II. Projects planned but not yet initiated

1. Review and revision of internal administrative procedures
2. Overall intelligence chart for all government agencies
3. Review of organization and personnel requirements for OSO
4. Establishment of statistical control system

III. Projects initiated during week reported on

STATSPEC

1. Initial survey of [REDACTED] for tentative T/O purposes

IV. Projects completed during week reported on

1. Section I,2
2. Section III,1

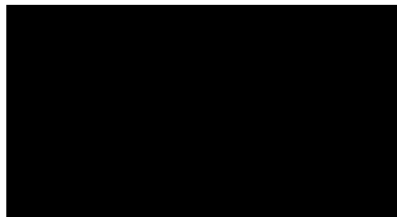
V. Projects expected to be completed during coming week

1. Survey of Personnel Division, P&A Branch

VI. Projects expected to be carried over the following week

1. Section I,1 (except survey of Personnel Division)
2. Section I,3
3. Section II

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Colonel, AGD

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